

Event Rental Information

The Farm at Trinity Health Ann Arbor

5557 McAuley Dr.
Ypsilanti, MI 48197

www.trinityhealthmichigan.org/thefarm

The Farm at Trinity Health is an innovative hospital-based farm working to improve the health and wellness of patients, staff, and visitors of Trinity Health, as well as local community members. The Farm serves the community through improving access to fresh food, nutrition education, and food security. The Farm is home to The Food Hub Kitchen & Classroom, a brand-new addition to the farm in 2021, housing a demonstration kitchen/conference/meeting space available for rental. Additionally, the Outdoor Classroom and fields continue to be available for larger groups. Utilization of multiple spaces is considered rental of the entire Farm site. We prioritize serving organizations that share our values of building a healthy community or who will help expand the audience for our programs. If you are interested in renting space, please contact us at thefarm@trinity-health.org for consideration.

Overview of The Food Hub Kitchen & Classroom



The Food Hub Kitchen & Classroom is approved for up to 32 visitors. Business meetings, small personal gatherings, and cooking-related events are ideal in this space. Use this as your food serving or holding area when renting the full farm site.

The following is INCLUDED in your rental of The Food Hub Kitchen & Classroom:

- Classroom / demonstration kitchen
- Kitchen plates and service ware
- Potable water and pitchers
- Waste receptacles and liners
- Wi-Fi
- ADA bathroom
- 5 long tables
- 30 chairs
- Ample parking
- Presentation TV and wall projector
- A farm staff member on site during event set-up and clean-up

Overview of The Outdoor Classroom & Fields



The Outdoor Classroom is a tent-covered cement pad approximately 20'x40' that can comfortably accommodate around 60 people. It sits in the heart of the farm field and is a great spot for larger meetings, gatherings, and celebrations, weather permitting. In the event weather does not cooperate, a full refund will be issued. Rental of additional event tents is permitted and can increase event capacity up to 300 visitors.

The Following is INCLUDED in your rental of the Outdoor Classroom:

- Electricity (4 plugs)
- Handicap accessible picnic table
- ADA bathroom (inside Food Hub)
- 7 wood benches
- 8 folding tables
- 15 stools & 30 chairs
- Wi-Fi (limited bandwidth)
- A farm staff member on site during event set-up and clean-up

The following is NOT permitted anywhere on the premises:

- Alcoholic beverages including wine, beer, and hard liquor (unless served by a catering company)
- Smoking, vaping, or e-cigarette usage
- Noise that exceeds the [Superior Township Noise Ordinance](#)
- Latex or mylar balloons
- Open flames including candles
- Activities that endanger the health and wellbeing of attendees, colleagues, hospital guests, patients, and neighbors
- Entering farm structures without farm staff supervision (unless granted prior to event)

Pricing

Rental of Individual Farm Spaces

Includes: The Food Hub Kitchen & Classroom **or** The Outdoor Classroom – see Overviews for specific space details.

	Trinity Health Colleagues	Community Partners
Business Use up to 8 hours	\$0	\$75/hour
Personal Use up to 8 hours	\$50/hour	
Hospital Catering Offered?	Yes – As organized by Farm Staff \$17/person includes meal, cookie, drink	No – offsite catering only
Offsite Catering	Yes – As organized by event lead	Yes – As organized by event lead

Full Farm Site Rental

Includes: Usage of Food Hub Kitchen & Classroom, Outdoor Classroom, grass fields, and parking lots; access to 30 chairs, 15 stools, 8 folding tables, 7 wood benches, and 1 ADA picnic table; 1 ADA bathroom inside Food Hub; Farm staff member on site.

	Trinity Health Colleagues	Community Partners
One Day Events Access to site for 12 hours including set up and take down	\$1200	\$1800
Access to site day before event and day after event for tent rental drop off, set up, take down, and removal from property.	Additional \$200	Additional \$200

Deposit of 50% total event amount due 30 days before event

Additional Services:

- Vendor coordination: If Farm Staff need to meet with or correspond with outside vendors prior to event for coordination, a fee of \$50 per vendor will be applied.
- Rental of basic AV equipment: \$50
- Set up/take down of farm-owned tables and chairs: \$100

Reservation Process

The Food Hub Kitchen & Classroom, Outdoor Classroom, and Full Farm Site are reserved on a first-come first-served basis. We prioritize serving organizations that share our values of building a healthy community or who will help expand the audience for our programs. Those interested in renting space should email thefarm@trinity-health.org at least 30 days in advance of event date. Reservations are considered complete once a signed Facility Rental Contract and full payment of the deposit are received by Farm Staff. Final payment will be made within 48 hours of event completion.

Cancellations

All cancellations must be made at least 5 days in advance to qualify for a full refund of deposit. In the event of inclement weather and event cancellation by Farm Staff, a 100% refund will be issued.

Bathrooms / Port O Johns

Events with more than 100 attendees expected are required to rent a Port O John and provide proof of deposit to The Farm at least 2 weeks in advance to event date.

Animals

No animals are allowed inside The Food Hub aside from registered service animals. Any service animals brought to the fields at The Farm must be kept on a leash and all waste must be picked up and disposed of immediately.

Decorations

All decorations and rental activities shall be in accordance with all fire and safety regulations of local authorities. Staples, nails, screws, tacks, etc. are prohibited in affixing decorations inside or outside The Food Hub. Painter's tape, Scotch 3M Quick Release plastic hooks or a similar type of product that will not damage paint, walls, or wood surfaces are permissible.

End of Event Cleanup

The rental party is responsible for cleanup and removal of all items brought to The Farm. Cleanup consists of bagging up all garbage and placing in garbage dumpster on the SE side of the property near red barn, as well as bagging all recyclables and taking off the property due to no recycling pickup at The Farm. If dish wear is used in The Food Hub, all dishes should be placed inside the dish washer and turned on and/or hand washed.